

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

NOTICE

Dated: 09/12/2025

Inviting Entries for Best Teacher Award – 2024-25

All faculty members are hereby informed that entries are now open for the Best Teacher Award – 2024-25. Interested teachers may submit their nominations by filling out the prescribed Form. Forms may be collected from **Mr. Gopal** in the Office.

The duly filled-in forms with relevant documents must be submitted on or before 15th January 2026.

Entries submitted after the last date will not be considered.

All teachers with minimum 5 years Teaching Experience in AMMB are encouraged to participate.


Principal
Dr. Alka Mittal

ADARSH MAHILA MAHAVIDYALAYA, BHIWANI

PERFORMA FOR BEST AWARD (2024-25)

Note: 1. To be filled by the teacher with minimum 5 years teaching Experience.
2. Form has to be Submitted with all relevant documents.

Particulars

a) Name:

b) Father's Name / Husband's Name:

c) Date of Birth:

d) Present Address:

e) Qualifications:

f) Status of NET Exam / Ph.D.

(Qualified / Not Qualified):

g) Subject

h) Date of Joining in this college:

PERFORMANCE EVALUATION – PART A.**MAX MARKS SCORE: 100****1. RESULT (2024-25)****MAX MARKS (20)**

Pass %	Max. Marks	Marks Claimed
100%	20	
90% but less than 100%	18	
80% but less than 90%	16	
75% but less than 80%	14	

Details of Result:

Class	Subject Taught	No. of Students	No. of Pass Students	College Pass%

2. Teaching Experience**MAX MARKS (20)****(1 session = 1mark)****Marks Claimed**

3. Contribution in College Administration/ Co-coordinator / Convenor / Member of various committee/ activities for the session 2024-25 **Max Marks (30)**

Annual Duty		Marks Claimed
Convenor	- 5 Marks each (Max 10)	
Member	- 2 Marks each (Max 8)	
Short Term Duty		
Convenor	- 3 Marks each (Max 6)	
Member .	- 2 Marks each (Max 6)	

Details of duties:

Annual Duty	Short Term Duty
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	

4. Research work: Paper presentation in seminar, conferences etc./ Key Note speaker/ Publications for the year Jan to Dec 2025 **Max Marks (30)**

Marks Claimed

- 5 marks for each paper presentation/ key note speaker (Max marks: 10)
- 10 marks for each publication (Max marks: 20)

Total Marks Claimed (Part A)=
(1+2+3+4)

Signature of Lecturer

Verified by HOD

PART-B

ASSESSMENT BY THE REPORTING/REVIEWING OFFICER

(Numerical scores are to be awarded on Five Point Scale, where 5 is Excellent, 4 is VeryGood, 3 is Good, 2 is Average and 1 is Below Average)
(Maximum Marks Score 50)

No.	Assessment Parameter	
1	Initiative/Innovative: a self-starter, able to work without constant supervision	
2	Responsibility : understands duties, accepts responsibilities readily	
3	Punctuality & Discipline: in college and in class	
4	Dedication & Commitment: Committed to his / her work	
5	Loyalty: supports and follows institute's policies and guidelines	
6	Oral and written communication	
7	Teamwork: effective in a term	
8	Leadership: gives clear directions and listens to co-workers	
9	Relationship with fellow faculty and staff	
10	Relationship with students	
	Total (1-10):	

Part A Score(Max Marks Score= 100)	
Part B Score(Max Marks Score=50)	
GRAND TOTAL (Max Marks Score= 150)	

BRIEF COMMENTS:

Signature
Reviewing Officer