

NOTICE INVITING QUOTATIONS

For Supply of Trophies / Mementos for Convocation and Annual Prize Distribution Function

No- Con/96/2026

Dated - 17/4/26

Sealed quotations are invited from eligible manufacturers / suppliers / dealers for supply of trophies / mementos for the forthcoming Convocation and Annual Prize Distribution Function of Adarsh Mahila Mahavidyalaya, Bhiwani, as per the enclosed specifications and annexures. Interested firms may submit their quotation in a sealed cover or through email at principalamm@gmail.com, duly superscribed as "Quotation for Convocation Trophies / Mementos", on or before 20.04.2026 by 12:00 noon. Quotations received after the due time shall not be considered.

A. Schedule of Requirement

Sr. No.	Item Description	Approx. Size	Approx. Qty.	Remarks
1	Trophy	Approx. 10 inches	200	Metallic / crystal-style trophy
2	Memento Type-A	Approx. 7.5" x 11"	3	Only Goddess Saraswati statue
3	Memento Type-B	Approx. 14" x 14"	3	Goddess Saraswati statue and Lion Capital of Ashoka

Note: Total combined requirement of trophies / mementos is approximately 200 Nos.; item-wise quantity may vary as per actual requirement.

B. Minimum Specifications

1. Trophy

- Overall approximate height: 10 inches.
- Design: pillar / metallic-finish trophy with crystal-style top, broadly similar to the reference images attached as Annexure-I and Annexure-II.
- Sturdy base with neat front plate / printing as per college-approved matter.

2. Memento Type-A

- Overall approximate size: 7.5" x 11".
- Transparent acrylic cover / box with wooden base.
- Only Goddess Saraswati statue inside, broadly similar to Annexure-III.
- Front plate / printing matter to be fixed neatly as approved by the college.

3. Memento Type-B

- Overall approximate size: 14" x 14".
- Transparent acrylic cover / box with wooden base.
- Goddess Saraswati statue along with Lion Capital of Ashoka inside, broadly similar to Annexure-IV.
- Front plate / printing matter to be fixed neatly as approved by the college.

C. Terms and Conditions

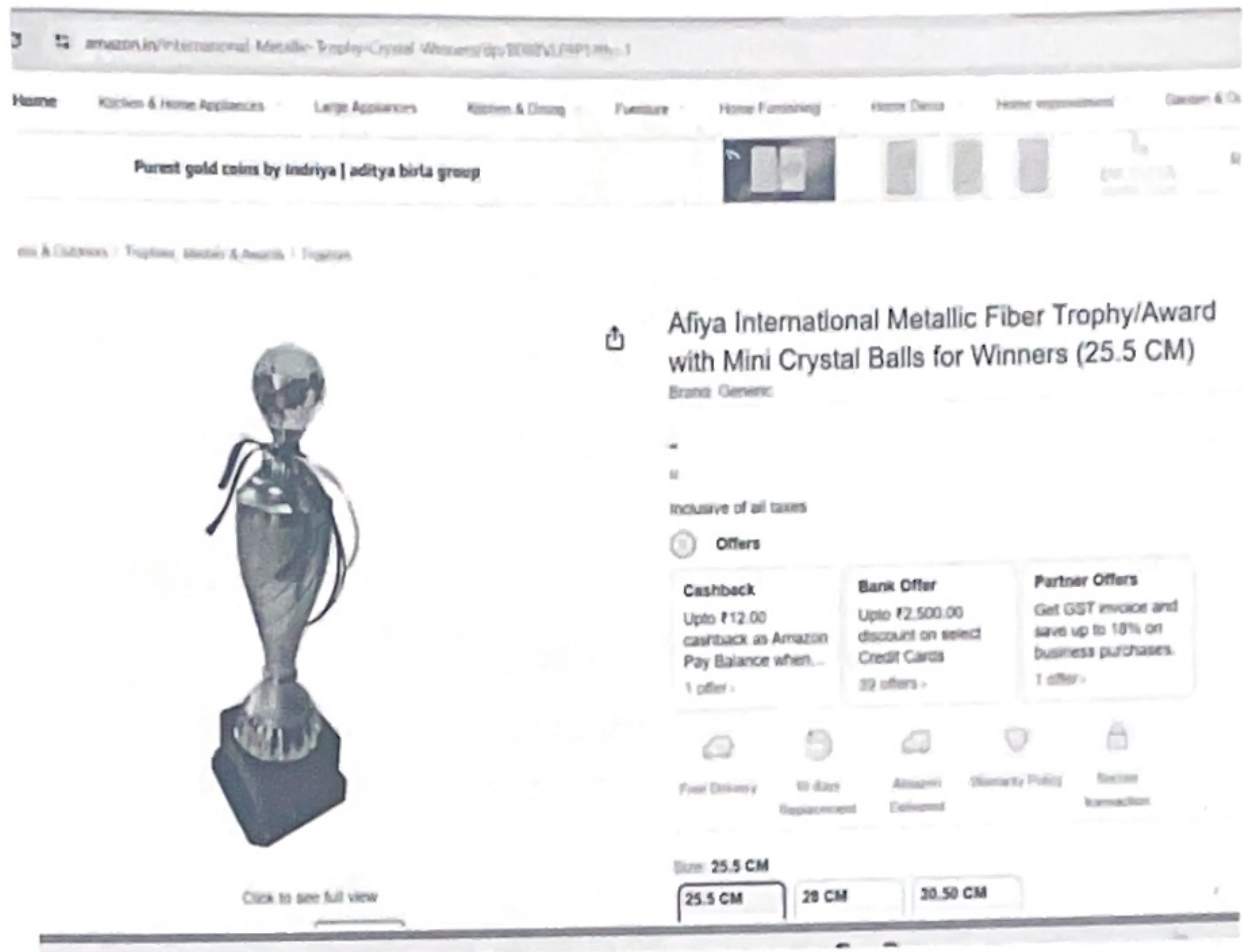
1. The rates quoted shall be in Indian Rupees and shall be inclusive of all taxes, duties, packing, transportation, and incidental charges. GST, if applicable, should be shown clearly.
2. The firm may quote for one or more items separately. Item-wise rates must be quoted clearly.

3. The quantity indicated is approximate and may increase or decrease as per actual requirement of the college.
4. The supplier shall mention the delivery period from the date of issue of the supply order.
5. Payment shall be released as per college rules after satisfactory receipt, verification, and acceptance of the material.
6. The college reserves the right to accept or reject any quotation without assigning any reason.

Suman
17/04/26
Dr. Suman
Convener (Academic Prize)

Seal
Principal
Adarsh Mahila Mahavidyalaya, Bhiwani

Annexure-I
Reference Trophy Design - Image 1



Annexure-II
Proposed Text / Printing Layout

1st Prize

20TH CONVOCATION

&

ANNUAL PRIZE DISTRIBUTION FUNCTION

Adarsh Mahila Mahavidyalaya

Bhiwani (Haryana)

April 24, 2026

Annexure-III

Memento Type-A Reference Image (7.5" x 11")



Annexure-IV
Memento Type-B Reference Image (14" x 14")

